OFFICE OF THE PRINCIPAL, GOVT. COLLEGE JASSIA (ROHTAK)

Internal Quality Assurance Cell

<u>Notice</u>

Dated: 20/08/2022

It is informed to all teaching and non-teaching staff members that College IQAC is going to organise a two days ICT training on "Effective use of PPT in teaching and administration" for all teaching and non-teaching staff of our Institution dated on 25/08//2022 and 26/08/2022. The main purpose of this training is to promote digitalisation in the institution and enhance the academic and administrative performance. All are requested to make it convenient to attend the programme on the above schedule (in person). You all are invited to this programme and your presence will be highly appreciated.

Schedule of training:

Venue : Computer Lab

Timing : 2:00 pm to 3:00 pm

Resource Person : Dr. Rekha Rani

IQAC Co-ordinator

Principal

Govt. College Jassia, Rohtak