



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Government College Jassia, Rohtak
• Name of the Head of the institution		Dr. Sudesh Lather
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		8295232023
• Mobile No:		8295232023
• Registered e-mail		gcjassia1@gmail.com
• Alternate e-mail		aqargcj202324@gmail.com
• Address		V.P.O. Jassia, NH-71A, Gohana Road, Rohtak
• City/Town		Rohtak
• State/UT		Haryana
• Pin Code		124303
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated College
• Type of Institution		Co-education
• Location		Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Maharshi Dayanad University, Rohtak				
• Name of the IQAC Coordinator	Dr. Meenakshi Kadian				
• Phone No.	9992426566				
• Alternate phone No.	9992426566				
• Mobile	9992426566				
• IQAC e-mail address	naacgcjassia2013@gmail.com				
• Alternate e-mail address	naacgcjassia2013@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MzY00TA=				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcjassia.ac.in/QuickLinks?ID=BFcJrpmMV3E=				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.42	2022-23	18/10/2022	17/10/2027
6.Date of Establishment of IQAC			09/08/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	05	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
IQAC meetings were held at periodic intervals for the smooth functioning of the college 1. IQAC of the college decided the strategies and processes for improving the quality of education imparted along with academic, extra co-curricular, administrative activities and proper documentation of the various activities which were held in the Institution. The IQAC monitored various key areas like curriculum implementation, organizing extension lectures by prominent speakers, extension activities for community welfare, student welfare sessions and smooth functioning of the college. Following practices were adopted 2. Conducted regular meetings at the beginning of the session to discuss academic activities, including displaying Lesson Plans on notice boards and the college website. 3. Organized an Induction/Orientation program for fresher students. 4. Prepared and evaluating feedback form 5. Prepared and displaying the Academic calendar and Proposed Activity calendar for all stakeholders. 6. Instructions to heads of departments/in-charges to submit tentative schedules of all activities to IQAC for approval. 7. Evaluation of individual teachers' performance through API 8. Assisting to AAA committee to carry out the Academic and Administrative audit of the college efficiently. 9. Guided 15 mentee colleges in their NAAC accreditation Procedure which were allotted to us and organizing online workshop on the "NAAC accreditation Procedure".		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To aware students about the different schemes run by Govt.	i. Conducted an orientation programme on 10/08/2023 to educate all students of the college towards different schemes run by the government for scholarship such as SC/OBC/ pre-matric, post matric and merit-cum-top class scholarship as well as the functioning of different cells/departments/clubs/societies of the institution. ii. Extension lecture organized on 04/03/2024 on the topic "Start-up India initiatives" to aware students about Start up India initiatives for employment generation through innovation.
To develop/enhance creative culture and overall growth and development among students	i. Various activities such as debate competition, talent search competition, poster making, debate competition, rangoli making, poetry recitation organised by different committees of the college. ii. Students participated in various inter college competition in sports and cultural activities. iii. Meditation camp, Surya namaskar along with different Yoga Aashan performed by the students under the guidance of Yoga club from 18/03/24 to 24/03/2024
To promote education, training and professional development for women.	i. Training program organised on
13. Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
PRINCIPAL	22/05/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	28/02/2024

15. Multidisciplinary / interdisciplinary

Recently India has various domain specified Institutions. Due to the traditional educational system, the disciplinary boundaries are rigid and the students are not able to have the opportunities for exploration in different discipline. But now NEP2020 has opened a new space for the students to explore different discipline and overcome the traditional education boundaries. In NEP2020 we have the multidisciplinary approach with a flexible co-curricular structure which enables the students creative with different innovative programmes for multidisciplinary approach. This multidisciplinary approach widens the learner's thinking and capacity and trains them to face the emerging challenges. After the implementation of NEP our institution has followed the same approach to help the students and make them innovative. This flexible education STEM education is to integrate the both disciplines (Arts & Commerce). The students are offered to learn both of the streams through Major and Minor or multidisciplinary education system. This will help the students to be skilled in both of the streams. Moreover, our institution has environment Science and Computer as a compulsory subject. Moreover various activities were being held in our institution to improve the knowledge of the students about environment al protection and make them aware about the importance of environment for our future generations. In the NEP our institution has planned to offer more options to the students like multiple entry and multiple exit at the end of 1st, 2nd and 3rd year as per under graduation is concerned. Our institution is bound to follow the guidelines and directions of the department of Higher Education Panchkula, and M.D.U Rohtak as we are not an Autonomous body, but still we are sure that after the adoption of NEP a new area of development will be opened to the students to make them skilled

16. Academic bank of credits (ABC):

There is provision of Academic Bank of Credits at our Institution. The ABC ID of all the students were got generated during the session

2023-2024. An ABC ID is a digital ID that records a student's academic credits earned from higher education. Students can download their ABC ID from: The official ABC Portal, The official UMANG Portal, and The DigiLocker portal. To link an ABC account in the Samarth Student Portal, students can: Log in to the student portal using their username and password Navigate to "Services" from the side menu Click on "ABC Account" Click on "Link/Create ABC Account" Enter the mobile number, Aadhar number, or username on the Digilocker page Click "Allow" to fetch the ABC ID to Samarth If there is a discrepancy in the details, the page will display a message. In this case, students can contact their institute to link their ABC account after verifying details. Students can contact their Heads of Departments (HODS) for assistance with the registration process. Students must register for the Academic Bank of Credit (ABC) to avoid the non-declaration of their results.

17.Skill development:

Our institute offered courses which take cognizance to enrich our students with many skilled development programs like vocational courses. The subject like Business Communication in Commerce Stream and various soft skills competition enabled the students to enhance their communication skills. Placement Cell of our institution organized many skill development programs for the creation of skills for employment and the opportunities through Job Fair in various institutions and Extension lectures by the experts. Many workshops were organised like Self Employment through Sewing and Embroidery and demonstrations, through well known personalities to encourage the students to be self independent. The Women Cell of our institution remained active during the whole session to empower the girl students with intellectual and overall upliftment. Many extension lectures, seminars, training programmes were organized by the Women Cell. Apart from it the NSS and Yoga Club of the college organized Persenality Development Programs and Interview Skills programs from time to time. The Yoga Club of the college organized the stress Management and Meditation programs to make the students stress free and enriched them with the power of Meditation. The Sports Club of the college engaged the students in sports activities for fitness and awared them for the importance of health.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to implement NEP our institute propagated Indian culture by organising cultural programs like talent search programs to motivate the students to develop a cultural taste . The students of our college participated in the Youth Festivals organised by the

affiliated university M.D University Rohtak and they were enriched in Arts and Craft, Cultural and Haryanvi Dance forms, Haryanvi Music, Historical Plays and Dramas. The students of our college also participated in Haryanvi Food Festival. In order to promote Sanskrit language the competitions of Sanskrit shalohocharan and Poetic Recitation were organised at college level on Republic Day and Independence Day. Events like Essay Writing Competitions, Debate, Reading and Writing Competitions, Hindi Diwas Celebrations, Poetic Recitation in Hindi and English were organised at college level to promote their communication skills in Indian and Foreign languages. In order to encourage the students many incentives were provided to the students like prizes and certificates for their outstanding performance. The first priority of our institute had been to preserve and promote a cultural taste in the students. Our institute organised excursion tours of the students to make the students aware about the diversity of culture in India and to have a dialogue with the people of different cultures and traditions.
19.Focus on Outcome based education (OBE):
The college is not an autonomous in creating its own curriculum and it follows the curriculum of the affiliating university (MDU Rohtak). College have prepared department wise programme outcomes and course outcomes which were conveyed to the students through the college website and personal interactions. The lectures on interview skills, GIS etc. are conducted through experts so as to raise the employability of the students. The students are also given practical skills through NSS, Placement cell and workshops organized under Women Cell. As per university guidelines in NEP every student of institution would be given flexibility and freedom of learning in their own ways by involving the students to be aware towards their responsibilities and goal achievements. As per NEP there would be more clarity among the teachers and students as it would focus on measuring students performance through their performance calculator. Our institute planned to make it mandatory for all the students to follow OBE system as per the NEP. All parameters were set to adopt NEP during the next session to facilitate the students to have more and more options for their career.
20.Distance education/online education:
Presently there is no Distance Learning or Online Education in Our College
Extended Profile
1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	603
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	236
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	141
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	20
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	23
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	14
4.2 Total expenditure excluding salary during the year (INR in lakhs)	179000 INR
4.3 Total number of computers on campus for academic purposes	12

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college, affiliated with Maharshi Dayanand University, offers a comprehensive educational experience that nurtures both academic excellence and personal growth. New students are welcomed with an orientation program, introducing them to our dedicated faculty and well-structured curriculum. A meticulously designed timetable ensures a balanced blend of academic and co-curricular activities, including theory, practical sessions, and life skills training. Our committed faculty create detailed lesson plans, regularly reviewed to maintain flexibility and adaptability. To enhance learning, we employ a variety of teaching methods, including interactive sessions, group discussions, and presentations. Regular assessments, both formal and informal, are conducted to monitor student progress. Additionally, special lectures by eminent scholars provide opportunities for intellectual enrichment. By fostering a supportive and stimulating environment, we empower our students to succeed not only in their academic pursuits but also in their personal and professional lives.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://docs.google.com/document/d/1NTruj6V6inoHmd6kt4_iG0RYmZ6TkZ07AhEqIjcPq1s/edit?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Maharshi Dayanand University's academic calendar is a crucial tool for organizing the college's academic year. It outlines teaching schedules, important events, holidays, and examination dates. The Head of Department plays a key role in ensuring smooth implementation by coordinating teachers' lesson plans and preventing scheduling conflicts. The IQAC committee reviews the calendar and makes it accessible online. Beyond academics, the college emphasizes extracurricular activities, as outlined in the annual activity calendar. This includes celebrations, drives, and various social initiatives. The college's evaluation system comprises continuous internal assessments, seminars, projects, and semester examinations. Teachers prepare detailed lesson plans and seek approval from the Head of Department. The university sets the external examination schedule, and any modifications are promptly communicated to students. By combining a well-structured academic calendar, a diverse range of activities, and a comprehensive evaluation system, the college aims to provide a holistic educational experience that fosters both academic excellence and personal growth.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://docs.google.com/document/d/10DNEmfh4et1vWNXSS50G2QcN3BHxTKAInCEAYzRgg00/edit?usp=sharing

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

148

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

148

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government College Jassia is dedicated to cultivating well-rounded individuals who are not only academically accomplished but also ethically responsible and environmentally conscious citizens. Through curriculum and extracurricular activities, colleges integrate crucial cross-cutting issues, including gender equality, human values, and environmental sustainability.

Key Initiatives:

- **Environmental Sustainability:** The curriculum includes environmental sciences, and initiatives like the "Save Water for Sustainable Life" poster competition and participation in World Forestry Day promote environmental awareness and conservation. The college strives towards a plastic-free campus.
- **Gender Equality:** The Women's Cell actively promotes gender equality through self-defense workshops, celebrations of International Women's Day, and surveys on women's empowerment. The college provides a safe and inclusive environment with separate common rooms and sanitary napkin vending machines.
- **Human Values and Social Responsibility:** The Legal Literacy Cell organizes extension lectures on topics like defense forces, while the Outreach Programme committee conducts community service activities. Celebrations of Independence Day

foster national pride.

- **Holistic Development:** The college provides comprehensive support services, including a placement cell, to equip students with valuable skills. By emphasizing ethical conduct, environmental awareness, and social responsibility, the institution aims to nurture well-rounded individuals who can contribute positively to society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

66

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcjassia.ac.in/FeedBackDetails

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

960

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

80

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The college adopts various measures to understand the needs and requirements of the students in different programmes.
- Students are counselled at the time of admission and after taking admission. An Orientation Programme is organized in the college every year after admissions to familiarize the newly admitted students with the program outcomes, mode of internal assessment as well as college facilities.
- Talent Search Programme is organized for newly admitted students to identify the hidden talent among them. The teachers of the college identify the potential of the students and form strategies to reduce the gap in knowledge and skills.
- Students are provided with an appropriate teaching learning environment with peer learning and teaching methods and modifications as per the academic needs of the students. The College has a rationalized mechanism for continuous monitoring and evaluation of the students like a class test, observation, participation in various academic activities like quiz competition, essay writing competition, presentations, debate etc.
- Faculty members discuss the problems of the students, redress the problems, counsel the students and motivate them to achieve their academic and career goals through mentor-mentee

group.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
603	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The main focus of the college is the holistic development of the students who belong to rural areas. These students are from different backgrounds enriching the geographical, socio-economic, and cultural diversity within the institution.
- Learning in college is always student-centric. Efforts are made to encourage participative and experimental learning. Various teaching methods such as participative learning, case study methods, and problem-solving methodology are used in the teaching-learning process of various subjects. Class assignments and projects are given to the students with the main focus on self-study and independent learning.
- Different subject-specific societies are formed such as Commerce society, Haryanvi society, Hindi society, etc. and various activities such as quiz contest, group discussion, debate, poster making competition, best out of waste competition, Rangoli making competition, speech competition, poetic recitation etc. are held under these societies.
- The college library is a rich source quenching the intellectual quest among students. It is fully airconditioned with a proper sitting arrangement equipped with the required number of books, magazines, newspapers, etc. All students can access their subject textbooks, competitive books, magazines, newspapers from the college library to enhance and update

their knowledge on various topics and issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The college follows ICT-enabled teaching in addition to the traditional classroom education and efforts are taken by the college to provide e-learning atmosphere in the classroom.
- The college has a smart classroom with the latest ICT Facilities and Learning Management System (LMS) to expand the learning environment for students.
- Internet and Wi-Fi facility is made available to all the teachers in their respective departments.
- The faculty members are using IT enabled learning tools such as PPT, Video Clippings, Online Sources, You-Tube, E mail, WhatsApp Group, Google Classrooms, Google Meet, etc. to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, share information and queries related to mentor-mentee meetings, etc.
- Most of the faculty use interactive methods of teaching. Audio and video lectures, assignments are given in Google Classrooms. Some Quizzes and Tests are also conducted in the form of Google Forms.
- 'Basics of Computer' is taught as a compulsory subject in the first year to all the students in order to familiarizethem with technology-based learning.
- A specialized computer laboratory with an internet connection has been provided to the students to promote independent learning. File Description Document.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107.6

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The Centralised Evaluation System designed by the M.D. University, Rohtak is followed by the college. All the college students are made aware about the evaluation at the beginning of the academic year through the orientation programme and also by the teachers in their classes. As per the university norms, the internal evaluation carries 20% marks in each paper which are awarded by the teacher teaching the concerned subject based on handwritten assignments, class tests, attendance, the discipline of the students, etc.
- The college follows the academic calendar of the Maharshi Dayanand University, Rohtak. The IQAC of the college after careful deliberations prepares the academic calendar of the college in line with the academic calendar received from M.D. University, Rohtak. The dates of submission of internal assessment and examination are decided by the University and communicated to the college through e-mail which is further communicated to all the faculty members and students of the college.
- The notifications and reforms made by the university are notified by the Principal of the college to all the faculty members and also displayed on the notice board of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college has always followed a transparent system with respect to internal evaluation. All the college students are made aware about the evaluation process at the beginning of the academic year through the orientation programme and also by the teachers in their classes. The faculty members share the criteria for internal assessment and weightage allotted to each component - class test, assignment, and attendance with the students.
- The college ensures compliance with all the university evaluation norms and guidelines.
- Separate committees are constituted and class In-charges are appointed in order to ensure complete and smooth implementation of the evaluation.
- The whole data related to the internal assessment is sent to the M. D. University in digital form.
- All the practical examinations are completed in a time bound and efficient manner by the external examiner and internal examiner.
- In case of any discrepancy in marks, the students need to apply to the M. D. University for rechecking or re-evaluation of their answer books
- The University Matters Committee of the college also helps the students if they have any queries related to matters being dealt with by the university.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Objectives of Courses of B. A. Programme

- The students acquire knowledge in the field of social sciences, literature and humanities which make them sensitive and sensible enough.
- The B.A. graduates will be acquainted with the social, economic, historical, geographical, political, ideological, and philosophical tradition and thinking.

- The programme also empowers the graduates to appear for various competitive examinations or choose the post-graduate programme of their choice.
- The B. A. program enables the students to acquire the knowledge with human values framing the base to deal with various problems in life with courage and humanity.

Objectives of Courses of B. Com. Programme

- The B. Com. graduates would be able to acquire basic and fundamental knowledge, and skills for doing business and commercial activities of their choice.
- The programme also empowers the graduates to appear for various competitive exams or choose a profession of their choice such as CA, CS, ICWA, MBA, M.Com, etc.
- The programme enables the students to acquire accounting knowledge, management principles, retail trading, banking and insurance transactions, business economics, and financial management.
- The students also acquire knowledge in the field of management accounting, corporate accounting, statistical and mathematical techniques, and knowledge relating to corporate law and business laws.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The outcome of the course is measured through tests, assignments, presentations, discussion, viva, quiz contests, and end-semester exams conducted by the university. The Internal assessment for 20 marks is to check the outcome through tests, assignments, and projects. The Practicals in Geography, Psychology and Computer Labs are conducted to provide hands-on experience related to the relevant topics. The examinations are held at the end of each semester to check the knowledge on the theoretical aspects. After the successful completion of this course, the students will be able to attain the objectives given in the above metric 2.6.1.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1F-QUNvxWwPDtmusJuiNh-wFFAsC4JwPgTamAqQsZi0o/edit?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution has been aspired for maintaining a reputation for being an institution of higher education towards its social responsibility. The college faculty, students and alumni remain committed to keep working for the welfare of the community. We have contributed and continue to work for social change in the field of education, gender equality, empowerment of women and for society with our main thrust on issues such as girl students health, gender issues, environmental and other development programmes. The college faculty and students are involved in many activities for promoting community service and welfare. The extension activities are an integral part of the college activities. Many activities and programs are conducted under Nss cell. Plantation drive has run from 23.07.23 to 29.07-23 .One day camp wasorganised under Meri Mati Mera Deshcampaignfrom 09.08.23 to 30.08.23. Many other programs like Independence Day, Poster Making Competition, Swachhta Pakhwada in M.

D. University with the participation of 10 volunteers, National Integration Day, Amrit Kalash Yatra Abhiyan, Human Rights Day, National Voters Days were also celebrated/ organised under Nss cell of the college. A Movie was 12th Fail was shown to the student in the Seminal Hall. A seven-day camp was also organised.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1226

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government College, Jassia (Rohtak) established in the year 2013 has campus of 14.11 acres. It is located along NH 709 outside of Jassia Village. It has a four-storey building. The college has an adequate number of well-furnished Classrooms and various committees are allotted different offices with computer and internet facility. There are also separate common rooms for boys and girls. Each floor and department have its notice boards in order to cater to the need of passing information regarding examinations, interoffice notices. The college has a well-developed IT infrastructure including a smart classroom, seminar hall, Computer lab, Psychology lab, and Geography lab. There is a spacious seminar hall with access to the internet and a projector. There is also a state of art smart classroom. The geography lab is equipped with a portable projector and all the required lab items. The psychology lab is equipped with psychology tests and tools. The computer lab is equipped with 06 computers and printers to cater to all the digital needs of the college students and staff. The college has an indoor sports hall. Each floor has separate toilet facilities for boys and girls. Each floor has a potable drinking water facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcjassia.ac.in/Data?Menu=R0Fj+/ey0LA=&SubMenu=rSas3imp06s=

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a lush green lawn in our college where many outdoor activities, programs, and functions are held. This lawn is spacious and can accommodate a large gathering of people. The college has a big gymnasium hall for indoor games like tennis, badminton, etc. Every year, an annual sports meet is being held in the Panchayati stadium because the college has not its sports ground. For the development of playgrounds, the college is regularly in contact with B&R, PWD. Because PWD is the contracting agency. The college students participate in various inter-college, district, state, and inter-university sports and cultural competitions. Apart from following a diverse curriculum, the students also engage in extracurricular activities like debates, quiz competitions, poetry, plays, dance, cultural fests, etc. For the overall conduct and coordination of these activities, each committee, subject societies faculty members, and students plan systematically and organize the events of their society. The students also participate in many inter and intra- college events throughout the year and bring the laurels to the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In an institution, the library is the most influential place. It provides a peaceful environment to develop scientific temper. Our college has a well-equipped AC library. It has various resources i.e., text books, magazine and newspapers etc. it has a rich collection of 3631books, 03magazines, 03 newspapers. The library of the college has a reading hall for the students with a seating capacity of 60 students. The library is fully automated since 2018-19 session and the Integrated Library Management System used the upgraded SOUL 3.0 version (Software for University Libraries). In the current year, the total number of books has increased to 3631and access to 02 journals namely Journal of Haryana Studies and Kurukshetra University international Journal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

91942 INR

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-defined system for providing IT and Wi-Fi facilities to the users. The college website is monitored and updated regularly by the website committee of the college. A LAN connects all computers and printers in the college, administrative block, and computer labs. The whole college campus has a Wi-Fi facility with a speed of 05 Mbps. There are 12 computers in computer lab and other labs to cater to the IT-related needs of the students. Classes are held for the students on basics of computer-Microsoft office (MS Word, MS Excel, and Microsoft PowerPoint, etc.) The upkeep and upgradation of the computers, peripherals, Wi-Fi facilities, IT-related equipment, etc. is looked after by the Computer Lab Instructor, who also monitors the policies regarding upgradation of Wi-Fi, ICT, projectors, other IT equipment to the students and faculty and also the printing facilities availed by the students and staff (teaching and non-teaching). Moreover, all important notices related to curricular and extracurricular activities, examinations, assignments are uploaded on the website after approval from the Principal of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1qmJ7BT8bvE6CPwF1Jr06sSTbxH_pyuIK/edit

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Purchase Committee:** All the stationery, various machines, equipment, instruments, and items for use in the office and laboratories are purchased for the respective departments. A standard procedure is followed for the purchase of the goods either from the GEM Portal or from the suppliers approved by these committees.
- **Cleanliness and Beautification Committee** is responsible for the overall cleanliness and beautification of the college.
- **Library Committee** is responsible for the purchase of books, magazines, newspapers, journals, etc.
- **College Sports Board** is responsible for providing sports facilities to the students; for purchase and maintenance of sports equipment; for regular maintenance and upkeep of the

gymnasium and the playground.

- Water & Electricity Committee looks after the water and electricity related needs of the college; regular maintenance of the water and electricity-related equipment and machines; regular payment of water and electricity bills etc.
- Computer Lab. is responsible for uploading and managing the information on the college website & web portal.
- Placement/Career counseling cell of the college is responsible for providing career counseling, support, and guidance to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gcjassia.ac.in/Gallery
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

33

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

33

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Various clubs and committees are formed in which college students are also involved, like the NSS Club, Yoga Club, legal Literary, subject societies, Internal Complaint Committee, IQAC Committee, Sexual Harassment Committee, etc. during the year 2023-24. Under subject societies, various activities are conducted to enhance the skills of the students like: - Poetic recitation, story- telling competitions, Yoga activities, Poster making, rangoli making, slogan writing, Debate, Essay Writing, On the spot painting, Quiz.

File Description	Documents
Paste link for additional information	http://gcjassia.ac.in/Gallery
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The process of registration of Alumni Association has started for session 2025-26.

The alumni meet committee of government College, Jassia (Rohtak) conducted an alumni meet for the current session 2023-24 on 16 April 2024. All passout students of B.A and B.Com. were invited. In this event some alumnus shared their personal experience of college and their life. Event was organised successfully.

File Description	Documents
Paste link for additional information	http://gcjassia.ac.in/Gallery
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution aspires to be a leading transformative learning community to be excellence in education . It aims to produce graduates of distinction committed to academic/professional excellence and lifelong learning in a safe, healthy, and sustainable workplace. Mission to provide quality education to all students irrespective of caste, creed, religion and socioeconomic status to uplift the society as a whole. The entire organisation setup works in a manner, which aims to foster the holistic development of its students. For governance, being a government college, we are following overall guidelines/ instructions by DGHE, Haryana and the state government of Haryana. The process is mainly governed by the annual committees constituted for this purpose. In the case of student registration, continuation and examination, we are following the academic calendar as well as all guidelines issued by the affiliating university. At the Institution level, decisions are made by the College Council as per requirements in meetings from time to time. Perspective planning of the quality work in the Institution made by the IQAC by arranging meetings during session. ICC always takes necessary decisions and resolves all problems to provide a safe, healthy and sustainable workplace to all stakeholders.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has adopted decentralization and participative management in the process of academic and administration. Effective leadership is reflected through the distribution of all working of the Institution among all the staff members; teaching and non-teaching. All the college activities, academic and non-academic are effectively managed by the Annual Committees constituted every year. At the beginning of the academic year, College IQAC conducts meetings to discuss the smooth and qualitative functioning of the Institution. All student's related activities are displayed through academic and activity calendars on the notice board as well as on the college website. All academic and operational policies are based on the overall guidelines/ instructions of the office of the DGHE, Panchkula (Haryana), state government Haryana and affiliating university. All committees work in coordination to manage the smooth functioning of the college. The College Council, led by the Principal, looks after the execution of the plans and decisions discussed in the meetings. Following are the different committees that have been nominated by the Respected Principal. Library Management Committee, NSS, College Annual Report Committee, Students Grievance Redressal Committee, Sports Board, Women Cell, Anti-Ragging Committee, Cultural Committee, sports Board, Time-table committee, ACR, Placement cell etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1kLBXnXbXIBhms910kGzbQLJRAdkzpgf4/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows the plans and policies laid down by the

affiliating University, UGC, DHE, Haryana, and the State Government from time to time. The strategic plan and deployment documents are also available on the website of the college. Some plans are framed and implemented at the college level IQAC for improving the quality of education and smooth functioning of the Institution. IQAC conducts meetings from time to time for framing approximately all the academic activities for the whole session every year like displaying of lesson plans, tentative schedule of activities, Academic Calendar, needs and requirements of the Institution, etc. IQAC generates E-mail Ids and passwords are shared to the concerned staff members for every cell/society/department/committee to store each and every information (notice, meeting's minutes, press report, results, geotagged photos etc), in the respective drive by creating folders. Also, all Incharges are instructed to create their own files/ registers with important documents in the form of hard copy and preserve duly signed by the Principal. This practice is begun by keeping in view the mis-management or unavailability of data and documents while collecting of data at any time for any purpose.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution is a government-run institution and therefore follows the policies of the university, the UGC, the Department of Higher Education, Haryana and the State Government and functions as per the instructions provided from time to time. The college has a well-defined organizational structure. The hierarchy of the staff, administrative setup, functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are predefined by the abovementioned higher authorities. At the college level, the Principal is the Head with all the administrative and executive powers, followed by the College Council, the Heads of various Departments and the conveners of Committees. The Principal in conjunction with the staff and the annual committees executes all the activities and programs of the college. The Principal also heads and controls the administrative staff that consists of a Bursar, a Deputy Superintendent of the

office, one Clerk, one Steno-Typist, a Library attendant, one Lab Attendant, one Computer instructor, a computer lab attendant, two Peons, two Chowkidars, a sweeper and one gardeners.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	http://gcjassia.ac.in/Data?Menu=R0Fj+/ey0LA=&SubMenu=1f+7/DE4pv4=
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution tries to adopt many welfare measures for the teaching and the non-teaching staff. The norms of the university and the state government, Haryana are followed in this regard. Staff members as per their requirements are allowed to attend orientation programmes/ induction programmes/ refresher courses/ FDP/workshops/training. Teaching staff members are also allowed to attend/ present their research article in International/ National/ State level conferences/ seminars/ webinars. Also, Nodal Officer Admission, LMS, ERP, Shiksha Setu, SOUL Software, NAAC, AISHE, NSS, and YRC are ordered to attend the training programmes. Bursar and Assistant clerks are allowed to attend training programmes organised

by HIPA (Rohtak) from time to time to be acknowledged by them about the revised/new policies of the government regarding service rules/ conduct rules/ purchasing/ income tax. All kinds of leave can be availed by the teaching and the non-teaching staff as per the guidelines of the university, the DHE, Haryana, and the state government. Vehicle loans, home loans, LTC and Medical Reimbursement facilities are also available for regular employees as per the state government guidelines. Apart from all this, the entire staff of the college stands united as a close-knit family to help any staff member.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff- The Annual API of teaching staff is verified as per the guidelines and directives issued by the DHE, Haryana and UGC, New Delhi. All teachers have to fill a comprehensive Self Assessment Performance every year and present the same with proofs before the IQAC committee for approval and recommendation at the time of their Career Advancement. The teachers maintain records of teaching, examination,

college work and research work to calculate API scores. Apart from this, the teachers have to fill ACR every year in which they have to fill up the Performa mentioning all the details of the activities performed (academic and non-academic) and achievements, details of the yearly results, any research work undertaken etc. The ACR is submitted to the Principal for remarks and further sent to the DHE, Haryana for further approval and remarks. From the session 2018-19, the process of filing ACR online was initiated by the DHE, Haryana.

Non-teaching staff- The non-teaching staff also fill the Annual Confidential Report every year in which they fill in their personal information and achievements, details of activities and duties etc. performed by them throughout the year. The ACR is submitted offline to the Principal for remarks.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/176GRbhHdCTvAZbka7Mv5HAz6wxLNJSZl/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly: The college is a government-run institution. The verification of the correctness of expenditures and receipts in consonance with the rules specified by the Department of Higher Education, Haryana, and the State Government, is done as per the directions received from time to time. All the financial activities are scrutinized diligently. There is a provision for internal as well as external audits. The Internal Audit is done by the Department of Higher Education, Haryana. The External Audit is done by the Comptroller and Auditor General of India (CAG). Although different kinds of Audits keep happening periodically, the college has so far undergone one major Audit for the year 2013-17 and 2017-2019. A preliminary audit was conducted for the year 2013-2017. The report was documented and filed. The irregularities pointed out by them were acknowledged and a detailed report pertaining to that and the supporting paperwork was sent to the directorate for perusal. This is the common process followed to address any auditing issue that may arise.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1nnIGQUQZHi-bv7hLz10Yth1uULVgsrVL/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows guidelines of Higher Education Department, Haryana and Haryana state govt. for mobilization and optimal utilization of funds. A budget estimate of the institution's requirements after keeping in view the previous year's expenditure is prepared and sent to the Higher Education Department, Haryana for approval. Then college receives a budget and grants on various Heads of Expenditures. All financial utilization of funds, payment of regular expenditures such as salary of teaching and non-teaching staff of the Institution takes place from this budget. College receives grants approximately every year from DHE, Haryana for growth and developmental of the students and especially for the girls students of the college. For the proper utilization of the received grants: i) payment would be generated against GST (Good and Services Tax) bill as much as possible ii) GeM (Government e-Marketplace) or Approved source should be preferred for purchasing iii) As soon as we receive any grant, Grant In-charge would have to specify the proper requirement in presence of all the concerned committee members. This requirement must be finalized in front of the Bursar

and Principal. The requirements and expenditure bill must be signed by the whole concerned committee members with proper stock entry.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For the smooth functioning of the college, IQAC meetings are held at periodic intervals regularly. IQAC of the college decides the strategies and processes to be followed for improving the quality of education imparted along with academic, extra co-curricular, administrative activities and proper documentation of the various activities to be held in the Institution. The IQAC monitors various key areas like curriculum implementation, organizing extension lectures by prominent speakers, extension activities for community welfare, student welfare sessions and smooth functioning of the college. Following practices have been adopted

- Conducting regular meetings at the beginning of the session to discuss academic activities, including displaying Lesson Plans on notice boards and the college website.
- Organizing an Induction/Orientation program for fresher students.
- Preparing and evaluating feedback form
- Preparing and displaying the Academic calendar and Proposed Activity calendar for all stakeholders.
- Instructing heads of departments/in-charges to submit tentative schedules of all activities to IQAC for approval.
- Evaluating individual teachers' performance through API
- Assisting AAA committee to carry out the Academic and Administrative audit of the college efficiently.
- Guiding 15 mentee colleges in their NAAC accreditation Procedure which were allotted to us and organizing online workshop on the "NAAC accreditation Procedure".

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1aADP604BaT1xzJQ706to23rbJIp6LoHZ/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To enhance the quality of education, the IQAC successfully implemented activities such as preparing a detailed academic calendar, lesson plans, and timetables at the beginning of the academic session. Compliance with the curriculum was rigorously verified, and students' formal evaluation was conducted through tutorials, projects, class tests, and assignments. Interactive teaching methodologies were promoted, including group discussions, quizzes, contests, and seminars.

Extension lectures, training sessions, and workshops on diverse topics such as Importance of Geography in Competitive Exams, Sewing and Embroidery: A way to self-reliance, Awareness about types of entries and scope into defense forces of India, Start-up India initiatives, Healthy life style, Inflation and demonetization, Women Empowerment, were organized for professional skill development. Various activities were organized for celebrating International Yoga Day, Independence Day, International sports day, International youth week, talent search competitions, 11th annual athletic meet, Hunar 24 etc. for overall growth of students.

The institution organized programs on road safety, Human Rights Day, national voter's day, World Forestry Day and various awareness campaigns for creating awareness. Additionally, students actively participated in events related to World HIV and AIDS month, National Youth Day, World's Mental Health Day. The institution organized activities to promote education, training, and professional development for women, including Women Empowerment and Social Health survey Self-defense workshop for girls' students. Furthermore, community initiatives and awareness campaign such as Meri Mati Mera Desh Campaign, Plantation Drive, Smoke free Environment and Healthy Lifestyle, educational tours, blood donation camps, were conducted.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gcjassia.ac.in/MenuData?Menu=d5jo6AxztEo=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Govt. College, Jassia, being situated in rural background, has recognised the need and importance of promoting gender sensitivity and is dedicated to foster an inclusive environment for all students.

- 1. Women's Cell: A dedicated Women's Cell has been established to support the well-being and empowerment of female students. The college provides separate common rooms for girls and boys, along with designated washroom facilities.**
- 2. Placement Cell and Earn While You Learn: The institution**

emphasizes the financial and social empowerment of female students by offering financial aid and work opportunities. A Placement Cell has been set up, and initiatives like the "Earn While You Learn" program are actively implemented.

3. **Youth Red Cross:** The college's Youth Red Cross society engages students in various activities focused on gender sensitivity and addressing significant social issues.
4. **Safety and Security:** The campus is equipped with round-the-clock CCTV surveillance to ensure a secure environment. Fire alarms and extinguishers are strategically installed throughout the building for added safety in case of emergencies.
5. **Internal Complaints Committee (Sexual Harassment):** This committee ensures a safe and supportive environment by addressing and resolving grievances from female students promptly and effectively.
6. **Additional Activities:** Through Tutorial Groups, students, especially girls, receive counselling and guidance for their overall development and support in addressing personal and academic challenges.
7. **Separate Common Rooms for Boys and Girls-** The college has earmarked separate common rooms for both, girls and boys.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1U_PwTTtj3eHs6o1sTo39hl9XETHF2QL2/edit?usp=sharing&ouid=114105827205503416905&rtpof=true&sd=true
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1cd5tE1swrsF0ZyzeHDbWo1Saq2qD4760/edit?usp=sharing&ouid=114105827205503416905&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college actively promotes cleanliness and waste management through various initiatives and awareness programs. The college has constituted a dedicated committee for cleanliness, beautification and maintenance of campus. Cleanliness campaign are organised NSS and College Cleanliness Committee. The N.S.S. unit and outreach committee also play a key role in educating students and the broader community about the importance of responsible waste disposal.

Furthermore, a temporary compost pit, established in collaboration with the gram panchayat, facilitates the effective management of solid waste, reinforcing the institution's commitment to sustainable practices. Efficient waste management is vital for reducing pollution and preserving environmental health. To ensure proper waste disposal across the college campus, strategically placed waste bins are provided, categorized for dry, wet, and bio-hazardous waste. Clear guidelines for waste segregation are followed by both students and staff, fostering responsible waste handling practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1SB62pnRyezGpVTcysKDb0bnzUDnJtYP/edit?usp=sharing&ouid=114105827205503416905&rtpof=true&sd=true
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

C. Any 2 of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India's rich diversity of religions, languages, and cultures necessitates institutions that promote tolerance and harmony. Reflecting this ethos, the college organizes various initiatives through committees such as Cultural, NSS, YRC, and the Women's Cell. These include celebrations of significant days, national festivals, and anniversaries of notable personalities.

Located in Haryana, a state embodying a blend of Punjabi, Rajasthani, and Haryanvi cultures, the college provides a vibrant platform for students to embrace and showcase India's cultural diversity. To honor cultural and religious diversity, the college celebrates events such as Makar Sankranti, Holi, Teej, Raksha Bandhan, Gurunanak Dev Ji's Prakash Parv, Deepawali, Vasant Panchami, and other significant occasions. Linguistic diversity is promoted through activities like Hindi Divas, Sanskrit Shalokocharan, English poetry recitations, debates, speech contests, and dance performances featuring Hindi, Punjabi, and Haryanvi songs.

Annual events like the Athletic Meet, Talent Search, and Cultural Fest further strengthen regional and cultural unity, while national diversity is highlighted through the celebration of Republic Day, Independence Day, Constitution Day, National Youth Day, and other such events, fostering a spirit of cultural and communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes proactive measures to ensure that students and staff are well-informed about their constitutional rights, duties, and responsibilities as conscientious citizens. Each year, the institution observes various commemorative days through activities such as quizzes, essay writing, paper presentations, talks, debates on rights and duties, pledge-taking ceremonies, and the reading of the Preamble. These efforts aim to foster awareness of fundamental rights, duties, and the Constitution of India.

As part of the induction program at the start of each academic session, students are educated about their responsibilities, moral obligations, basic rights, and the importance of cleanliness. Several committees, including the Important Days Celebration Committee, Legal Literacy Cell, Women's Cell, NSS, Best Practices Committee, YRC, and RRC, play an active role in organizing lectures, awareness campaigns, debates, and paper presentations. These initiatives are designed to instil a strong sense of civic awareness and responsibility among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code B. Any 3 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Recognizing the significance of fostering respect for national values and raising awareness about national and international commemorative events among students, the institute organizes various activities throughout the academic session. Each year, two key national days, Republic Day (January 26) and Independence Day (August 15), are celebrated with great patriotic fervour. In addition, other notable national days such as Gandhi Jayanti (October 2), Teachers' Day (September 5), National Unity Day (October 31), Yoga Day (June 21), NSS Day (September 24), Women's Day (March 8), Netaji Subhash Chandra Bose Jayanti (January 23), Voters' Day (January 25), and Hindi Diwas (September 14) are also observed with enthusiasm.

The institute also conducts activities to enhance students' understanding of the importance and relevance of global observances, including World AIDS Day, Human Rights Day, International Women's Day, United Nations Day, World Literacy Day, and many other significant days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Advancing girls' education in rural areas.

Objective- To bring gender parity in higher education in rural areas.

Context- The lack of access for girl's education has been a major challenge in rural areas.

Practice-The college is located in rural background which has been a boon for girls of nearby villages who strive to get higher education. The efforts have led to notable achievements in increasing female enrolment, with female students expressing appreciation for the institution's well-maintained amenities, attentive faculty, and unwavering dedication to gender inclusivity.

Evidence of Success- Initiatives such as parent-teacher meetings and alumni gatherings further strengthen the sense of community, extending engagement with families beyond graduation.

2. Title: A Step towards Making the Equal Society and Clean and Green Environment.

Objective: To make student sensitive about their responsibilities towards Society and Environment.

Context: To contribute in developing sustainable society and environment.

Practice: The college is paving the way in balancing the society and making clean and disease-free campus and surroundings.

Evidence of success: Every year, the Outreach Programme of college

conduct the event of 'Collection and Distribution of Old Clothes Among the Needy People'. Under Green Volunteer Scheme, the students take responsibility of planting one plant and take care of that plant for two years. NSS, NCC and YRC volunteers play a key role in the cleanliness drive by spreading the message of cleanliness in the society thorough rallies and camps.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Development of Youth- An academic institution plays a pivotal role in shaping young minds by providing a well-rounded education that combines academic excellence with personal growth. Through rigorous curricula, skill-based training, computer literacy and co-curricular activities, students are equipped to face real-world challenges. Additionally, initiatives such as leadership programs, community engagement, and cultural events foster critical thinking, creativity, and social responsibility. By nurturing values like teamwork, empathy, and resilience, academic institutions prepare youth to become not only successful professionals but also responsible citizens who contribute meaningfully to society. The college strives to blend traditional academic learning with co-curricular activities by organizing a variety of events such as competitions, rallies, lectures, and celebrations of national festivals like Independence Day, Republic Day, Gandhi Jayanti, and National Unity Day. These initiatives aim to promote holistic development and nurture values of patriotism and unity among students. The college actively organizes extension lectures on topics such as human values, voting rights, and other significant societal issues. These initiatives not only raise awareness but also inspire students to actively engage in finding solutions, promoting a sense of responsibility and social commitment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college, affiliated with Maharshi Dayanand University, offers a comprehensive educational experience that nurtures both academic excellence and personal growth. New students are welcomed with an orientation program, introducing them to our dedicated faculty and well-structured curriculum. A meticulously designed timetable ensures a balanced blend of academic and co-curricular activities, including theory, practical sessions, and life skills training. Our committed faculty create detailed lesson plans, regularly reviewed to maintain flexibility and adaptability. To enhance learning, we employ a variety of teaching methods, including interactive sessions, group discussions, and presentations. Regular assessments, both formal and informal, are conducted to monitor student progress. Additionally, special lectures by eminent scholars provide opportunities for intellectual enrichment. By fostering a supportive and stimulating environment, we empower our students to succeed not only in their academic pursuits but also in their personal and professional lives.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://docs.google.com/document/d/1NTruj6V6inoHmd6kt4_iG0RYmZ6TkZ07AhEqIjcPq1s/edit?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Maharshi Dayanand University's academic calendar is a crucial tool for organizing the college's academic year. It outlines teaching schedules, important events, holidays, and examination dates. The Head of Department plays a key role in ensuring smooth implementation by coordinating teachers' lesson plans and preventing scheduling conflicts. The IQAC committee reviews the calendar and makes it accessible online. Beyond academics, the

college emphasizes extracurricular activities, as outlined in the annual activity calendar. This includes celebrations, drives, and various social initiatives. The college's evaluation system comprises continuous internal assessments, seminars, projects, and semester examinations. Teachers prepare detailed lesson plans and seek approval from the Head of Department. The university sets the external examination schedule, and any modifications are promptly communicated to students. By combining a well-structured academic calendar, a diverse range of activities, and a comprehensive evaluation system, the college aims to provide a holistic educational experience that fosters both academic excellence and personal growth.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://docs.google.com/document/d/10DNEmfh4et1vWNXSS50G2QcN3BHxTKAInCEAYzRgg00/edit?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**00**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****01**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**148****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****148**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government College Jassia is dedicated to cultivating well-rounded individuals who are not only academically accomplished but also ethically responsible and environmentally conscious citizens. Through curriculum and extracurricular activities, colleges integrate crucial cross-cutting issues, including gender equality, human values, and environmental sustainability.

Key Initiatives:

- **Environmental Sustainability:** The curriculum includes environmental sciences, and initiatives like the "Save Water for Sustainable Life" poster competition and participation in World Forestry Day promote environmental awareness and conservation. The college strives towards a plastic-free campus.
- **Gender Equality:** The Women's Cell actively promotes gender equality through self-defense workshops, celebrations of International Women's Day, and surveys on women's empowerment. The college provides a safe and inclusive environment with separate common rooms and sanitary napkin vending machines.
- **Human Values and Social Responsibility:** The Legal Literacy Cell organizes extension lectures on topics like defense forces, while the Outreach Programme committee conducts community service activities. Celebrations of Independence Day foster national pride.
- **Holistic Development:** The college provides comprehensive support services, including a placement cell, to equip students with valuable skills. By emphasizing ethical conduct, environmental awareness, and social responsibility, the institution aims to nurture well-rounded individuals who can contribute positively to society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

66

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>URL for stakeholder feedback report</td><td>View File</td></tr> <tr> <td>Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td><td>View File</td></tr> <tr> <td>Any additional information(Upload)</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	View File	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File	Any additional information(Upload)	No File Uploaded	
File Description	Documents								
URL for stakeholder feedback report	View File								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File								
Any additional information(Upload)	No File Uploaded								
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>URL for feedback report</td><td>http://gcjassia.ac.in/FeedBackDetails</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	http://gcjassia.ac.in/FeedBackDetails			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	http://gcjassia.ac.in/FeedBackDetails								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
960									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									

2.1.2.1 - Number of actual students admitted from the reserved categories during the year**80**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The college adopts various measures to understand the needs and requirements of the students in different programmes.
- Students are counselled at the time of admission and after taking admission. An Orientation Programme is organized in the college every year after admissions to familiarize the newly admitted students with the program outcomes, mode of internal assessment as well as college facilities.
- Talent Search Programme is organized for newly admitted students to identify the hidden talent among them. The teachers of the college identify the potential of the students and form strategies to reduce the gap in knowledge and skills.
- Students are provided with an appropriate teaching learning environment with peer learning and teaching methods and modifications as per the academic needs of the students. The College has a rationalized mechanism for continuous monitoring and evaluation of the students like a class test, observation, participation in various academic activities like quiz competition, essay writing competition, presentations, debate etc.
- Faculty members discuss the problems of the students, redress the problems, counsel the students and motivate them to achieve their academic and career goals through mentor-mentee group.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
603	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The main focus of the college is the holistic development of the students who belong to rural areas. These students are from different backgrounds enriching the geographical, socio-economic, and cultural diversity within the institution.
- Learning in college is always student-centric. Efforts are made to encourage participative and experimental learning. Various teaching methods such as participative learning, case study methods, and problem-solving methodology are used in the teaching-learning process of various subjects. Class assignments and projects are given to the students with the main focus on self-study and independent learning.
- Different subject-specific societies are formed such as Commerce society, Haryanvi society, Hindi society, etc. and various activities such as quiz contest, group discussion, debate, poster making competition, best out of waste competition, Rangoli making competition, speech competition, poetic recitation etc. are held under these societies.
- The college library is a rich source quenching the intellectual quest among students. It is fully airconditioned with a proper sitting arrangement equipped with the required number of books, magazines, newspapers, etc. All students can access their subject textbooks, competitive books, magazines, newspapers from the college library to enhance and update their knowledge on various topics and issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The college follows ICT-enabled teaching in addition to the traditional classroom education and efforts are taken by the college to provide e-learning atmosphere in the classroom.
- The college has a smart classroom with the latest ICT Facilities and Learning Management System (LMS) to expand the learning environment for students.
- Internet and Wi-Fi facility is made available to all the teachers in their respective departments.
- The faculty members are using IT enabled learning tools such as PPT, Video Clippings, Online Sources, You-Tube, E mail, WhatsApp Group, Google Classrooms, Google Meet, etc. to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, share information and queries related to mentor-mentee meetings, etc.
- Most of the faculty use interactive methods of teaching. Audio and video lectures, assignments are given in Google Classrooms. Some Quizzes and Tests are also conducted in the form of Google Forms.
- 'Basics of Computer' is taught as a compulsory subject in the first year to all the students in order to familiarizethem with technology-based learning.
- A specialized computer laboratory with an internet connection has been provided to the students to promote independent learning. File Description Document.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****17**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****20**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****12**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107.6

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The Centralised Evaluation System designed by the M.D. University, Rohtak is followed by the college. All the college students are made aware about the evaluation at the beginning of the academic year through the orientation programme and also by the teachers in their classes. As per the university norms, the internal evaluation carries 20% marks in each paper which are awarded by the teacher teaching the concerned subject based on handwritten assignments, class tests, attendance, the discipline of the students, etc.
- The college follows the academic calendar of the Maharshi Dayanand University, Rohtak. The IQAC of the college after careful deliberations prepares the academic calendar of the college in line with the academic calendar received from M.D. University, Rohtak. The dates of submission of internal assessment and examination are decided by the University and communicated to the college through e-mail which is further communicated to all the faculty members

and students of the college.

- The notifications and reforms made by the university are notified by the Principal of the college to all the faculty members and also displayed on the notice board of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The college has always followed a transparent system with respect to internal evaluation. All the college students are made aware about the evaluation process at the beginning of the academic year through the orientation programme and also by the teachers in their classes. The faculty members share the criteria for internal assessment and weightage allotted to each component – class test, assignment, and attendance with the students.
- The college ensures compliance with all the university evaluation norms and guidelines.
- Separate committees are constituted and class In-charges are appointed in order to ensure complete and smooth implementation of the evaluation.
- The whole data related to the internal assessment is sent to the M. D. University in digital form.
- All the practical examinations are completed in a time bound and efficient manner by the external examiner and internal examiner.
- In case of any discrepancy in marks, the students need to apply to the M. D. University for rechecking or re-evaluation of their answer books
- The University Matters Committee of the college also helps the students if they have any queries related to matters being dealt with by the university.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Objectives of Courses of B. A. Programme

- The students acquire knowledge in the field of social sciences, literature and humanities which make them sensitive and sensible enough.
- The B.A. graduates will be acquainted with the social, economic, historical, geographical, political, ideological, and philosophical tradition and thinking.
- The programme also empowers the graduates to appear for various competitive examinations or choose the post-graduate programme of their choice.
- The B. A. program enables the students to acquire the knowledge with human values framing the base to deal with various problems in life with courage and humanity.

Objectives of Courses of B. Com. Programme

- The B. Com. graduates would be able to acquire basic and fundamental knowledge, and skills for doing business and commercial activities of their choice.
- The programme also empowers the graduates to appear for various competitive exams or choose a profession of their choice such as CA, CS, ICWA, MBA, M.Com, etc.
- The programme enables the students to acquire accounting knowledge, management principles, retail trading, banking and insurance transactions, business economics, and financial management.
- The students also acquire knowledge in the field of management accounting, corporate accounting, statistical and mathematical techniques, and knowledge relating to corporate law and business laws.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The outcome of the course is measured through tests, assignments, presentations, discussion, viva, quiz contests, and end-semester exams conducted by the university. The Internal assessment for 20 marks is to check the outcome through tests, assignments, and projects. The Practicals in Geography, Psychology and Computer Labs are conducted to provide hands-on experience related to the relevant topics. The examinations are held at the end of each semester to check the knowledge on the theoretical aspects. After the successful completion of this course, the students will be able to attain the objectives given in the above metric 2.6.1.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1F-QUNvxWwPDtmusJuiNh-wFFAsC4JwPgTamAqQsZI0o/edit?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****nil**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****nil**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****nil**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution has been aspired for maintaining a reputation for being an institution of higher education towards its social

responsibility. The college faculty, students and alumni remain committed to keep working for the welfare of the community. We have contributed and continue to work for social change in the field of education, gender equality, empowerment of women and for society with our main thrust on issues such as girl students health, gender issues, environmental and other development programmes. The college faculty and students are involved in many activities for promoting community service and welfare. The extension activities are an integral part of the college activities. Many activities and programs are conducted under Nss cell. Plantation drive has run from 23.07.23 to 29.07-23 .One day camp wasorganised under Meri Mati Mera Deshcampaignfrom 09.08.23 to 30.08.23. Many other programs like Independence Day, Poster Making Competition, Swachhta Pakhwada in M. D. University with the participationof 10volunteers, NationalIntegration Day, Amrit Kalash Yatra Abhiyan, Human Rights Day, NationalVoters Days were also celebrated/ organised under Nss cell of the college.A Movie was 12th Fail was shown to the student in theSeminalHall. A seven-day camp was also organised.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1226

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government College, Jassia (Rohtak) established in the year 2013 has campus of 14.11 acres. It is located along NH 709 outside of Jassia Village. It has a four-storey building. The college has an adequate number of well-furnished Classrooms and various committees are allotted different offices with computer and internet facility. There are also separate common rooms for boys and girls. Each floor and department have its notice boards in order to cater to the need of passing information regarding examinations, interoffice notices. The college has a well-developed IT infrastructure including a smart classroom, seminar hall, Computer lab, Psychology lab, and Geography lab. There is a spacious seminar hall with access to the internet and a

projector. There is also a state of art smart classroom. The geography lab is equipped with a portable projector and all the required lab items. The psychology lab is equipped with psychology tests and tools. The computer lab is equipped with 06 computers and printers to cater to all the digital needs of the college students and staff. The college has an indoor sports hall. Each floor has separate toilet facilities for boys and girls. Each floor has a potable drinking water facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcjassia.ac.in/Data?Menu=R0Fj+/ey0LA=&SubMenu=rSas3imp06s=

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a lush green lawn in our college where many outdoor activities, programs, and functions are held. This lawn is spacious and can accommodate a large gathering of people. The college has a big gymnasium hall for indoor games like tennis, badminton, etc. Every year, an annual sports meet is being held in the Panchayati stadium because the college has not its sports ground. For the development of playgrounds, the college is regularly in contact with B&R, PWD. Because PWD is the contracting agency. The college students participate in various inter-college, district, state, and inter-university sports and cultural competitions. Apart from following a diverse curriculum, the students also engage in extracurricular activities like debates, quiz competitions, poetry, plays, dance, cultural fests, etc. For the overall conduct and coordination of these activities, each committee, subject societies faculty members, and students plan systematically and organize the events of their society. The students also participate in many inter and intra-college events throughout the year and bring the laurels to the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**02****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****02**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****00**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

In an institution, the library is the most influential place. It provides a peaceful environment to develop scientific temper. Our college has a well-equipped AC library. It has various resources i.e., text books, magazine and newspapers etc. it has a rich collection of 3631books, 03magazines, 03 newspapers. The library of the college has a reading hall for the students with a seating

capacity of 60 students. The library is fully automated since 2018-19 session and the Integrated Library Management System used the upgraded SOUL 3.0 version (Software for University Libraries). In the current year, the total number of books has increased to 3631 and access to 02 journals namely Journal of Haryana Studies and Kurukshetra University international Journal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

91942 INR

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-defined system for providing IT and Wi-Fi facilities to the users. The college website is monitored and updated regularly by the website committee of the college. A LAN connects all computers and printers in the college, administrative block, and computer labs. The whole college campus has a Wi-Fi facility with a speed of 05 Mbps. There are 12 computers in computer lab and other labs to cater to the IT-related needs of the students. Classes are held for the students on basics of computer- Microsoft office (MS Word, MS Excel, and Microsoft PowerPoint, etc.) The upkeep and upgradation of the computers, peripherals, Wi-Fi facilities, IT-related equipment, etc. is looked after by the Computer Lab Instructor, who also monitors the policies regarding upgradation of Wi-Fi, ICT, projectors, other IT equipment to the students and faculty and also the printing facilities availed by the students and staff (teaching and non-teaching). Moreover, all important notices related to curricular and extracurricular activities, examinations, assignments are uploaded on the website after approval from the Principal of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1qmJ7BT8bvE6CPwF1Jr06sSTbxH_pyuIK/edit

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Purchase Committee:** All the stationery, various machines, equipment, instruments, and items for use in the office and laboratories are purchased for the respective departments. A standard procedure is followed for the purchase of the goods either from the GEM Portal or from the suppliers approved by these committees.
- **Cleanliness and Beautification Committee** is responsible for

the overall cleanliness and beautification of the college.

- Library Committee is responsible for the purchase of books, magazines, newspapers, journals, etc.
- College Sports Board is responsible for providing sports facilities to the students; for purchase and maintenance of sports equipment; for regular maintenance and upkeep of the gymnasium and the playground.
- Water & Electricity Committee looks after the water and electricity related needs of the college; regular maintenance of the water and electricity-related equipment and machines; regular payment of water and electricity bills etc.
- Computer Lab. is responsible for uploading and managing the information on the college website & web portal.
- Placement/Career counseling cell of the college is responsible for providing career counseling, support, and guidance to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gcjassia.ac.in/Gallery
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**33****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****33**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****14**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****1**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Various clubs and committees are formed in which college students are also involved, like the NSS Club, Yoga Club, legal Literary, subject societies, Internal Complaint Committee, IQAC Committee, Sexual Harassment Committee, etc. during the year 2023-24. Under subject societies, various activities are conducted to enhance the skills of the students like: - Poetic recitation, story-telling competitions, Yoga activities, Poster making, rangoli making, slogan writing, Debate, Essay Writing, On the spot painting, Quiz.

File Description	Documents
Paste link for additional information	http://gcjassia.ac.in/Gallery
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The process of registration of Alumni Association has started for session 2025-26.

The alumni meet committee of government College, Jassia (Rohtak) conducted an alumni meet for the current session 2023-24 on 16 April 2024. All passout students of B.A and B.Com. were invited. In this event some alumnus shared their personal experience of college and their life. Event was organised successfully.

File Description	Documents
Paste link for additional information	http://gcjassia.ac.in/Gallery
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution aspires to be a leading transformative learning community to be excellence in education . It aims to produce graduates of distinction committed to academic/professional excellence and lifelong learning in a safe, healthy, and sustainable workplace. Mission to provide quality education to all students irrespective of caste, creed, religion and socioeconomic status to uplift the society as a whole. The entire organisation setup works in a manner, which aims to foster the holistic development of its students. For governance, being a government college, we are following overall guidelines/ instructions by DGHE, Haryana and the state government of Haryana. The process is mainly governed by the annual committees constituted for this purpose. In the case of student registration, continuation and examination, we are following the academic calendar as well as all guidelines issued by the affiliating university. At the Institution level, decisions are made by the College Council as per requirements in meetings from time to time. Perspective planning of the quality work in the Institution made by the IQAC by arranging meetings during session. ICC always takes necessary decisions and resolves all problems to provide a safe, healthy and sustainable workplace to all stakeholders.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has adopted decentralization and participative management in the process of academic and administration. Effective leadership is reflected through the distribution of all working of the Institution among all the staff members; teaching and non-teaching. All the college activities, academic and non-academic are effectively managed by the Annual Committees constituted every year . At the beginning of the academic year, College IQAC conducts meetings to discuss the smooth and qualitative functioning of the Institution. All student's related activities are displayed through academic and activity calendars on the notice board as well as on the college website. All academic and operational policies are based on the overall guidelines/ instructions of the office of the DGHE, Panchkula

(Haryana), state government Haryana and affiliating university. All committees work in coordination to manage the smooth functioning of the college. The College Council, led by the Principal, looks after the execution of the plans and decisions discussed in the meetings. Following are the different committees that have been nominated by the Respectable Principal. Library Management Committee NSS, College Annual Report Committee, Students Grievance Redressal Committee, Sports Board, Women Cell, Anti-Ragging Committee, Cultural Committee, sports Board, Time-table committee, ACR, Placement cell etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1kLBXnXbXI_Bhms910kGzbQLJRAdkzpgf4/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows the plans and policies laid down by the affiliating University, UGC, DHE, Haryana, and the State Government from time to time. The strategic plan and deployment documents are also available on the website of the college. Some plans are framed and implemented at the college level IQAC for improving the quality of education and smooth functioning of the Institution. IQAC conducts meetings from time to time for framing approximately all the academic activities for the whole session every year like displaying of lesson plans, tentative schedule of activities, Academic Calendar, needs and requirements of the Institution, etc. IQAC generates E-mail Ids and passwords are shared to the concerned staff members for every cell/society/department/committee to store each and every information (notice, meeting's minutes, press report, results, geotagged photos etc), in the respective drive by creating folders. Also, all Incharges are instructed to create their own files/ registers with important documents in the form of hard copy and preserve duly signed by the Principal. This practice is begun by keeping in view the mis-management or unavailability of data and documents while collecting of data at any time for any purpose.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution is a government-run institution and therefore follows the policies of the university, the UGC, the Department of Higher Education, Haryana and the State Government and functions as per the instructions provided from time to time. The college has a well-defined organizational structure. The hierarchy of the staff, administrative setup, functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are predefined by the abovementioned higher authorities. At the college level, the Principal is the Head with all the administrative and executive powers, followed by the College Council, the Heads of various Departments and the conveners of Committees. The Principal in conjunction with the staff and the annual committees executes all the activities and programs of the college. The Principal also heads and controls the administrative staff that consists of a Bursar, a Deputy Superintendent of the office, one Clerk, one Steno-Typist, a Library attendant, one Lab Attendant, one Computer instructor, a computer lab attendant, two Peons, two Chowkidars, a sweeper and one gardeners.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	http://gcjassia.ac.in/Data?Menu=R0Fj+/ey0LA=&SubMenu=1f+7/DE4pv4=
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
The institution tries to adopt many welfare measures for the teaching and the non-teaching staff. The norms of the university and the state government, Haryana are followed in this regard. Staff members as per their requirements are allowed to attend orientation programmes/ induction programmes/ refresher courses/ FDP/workshops/training. Teaching staff members are also allowed to attend/ present their research article in International/ National/ State level conferences/ seminars/ webinars. Also, Nodal Officer Admission, LMS, ERP, Shiksha Setu, SOUL Software, NAAC, AISHE, NSS, and YRC are ordered to attend the training programmes. Bursar and Assistant clerks are allowed to attend training programmes organised by HIPA (Rohtak) from time to time to be acknowledged by them about the revised/new policies of the government regarding service rules/ conduct rules/ purchasing/ income tax. All kinds of leave can be availed by the teaching and the non-teaching staff as per the guidelines of the university, the DHE, Haryana, and the state government. Vehicle loans, home loans, LTC and Medical Reimbursement facilities are also available for regular employees as per the state government guidelines. Apart from all this, the entire staff of the college stands united as a close-knit family to help any staff member.	
File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff- The Annual API of teaching staff is verified as per the guidelines and directives issued by the DHE, Haryana and UGC, New Delhi. All teachers have to fill a comprehensive Self Assessment Performa every year and present the same with proofs before the IQAC committee for approval and recommendation at the time of their Career Advancement. The teachers maintain records of teaching, examination, college work and research work to calculate API scores. Apart from this, the teachers have to fill ACR every year in which they have to fill up the Performa mentioning all the details of the activities performed (academic and non-academic) and achievements, details of the yearly results, any research work undertaken etc. The ACR is submitted to the Principal for remarks and further sent to the DHE, Haryana for further approval and remarks. From the session 2018-19, the process of filing ACR online was initiated by the DHE, Haryana.

Non-teaching staff- The non-teaching staff also fill the Annual Confidential Report every year in which they fill in their personal information and achievements, details of activities and duties etc. performed by them throughout the year. The ACR is submitted offline to the Principal for remarks.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/176GRbhHdCTvAZbka7Mv5HAz6wxLNJSZl/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly: The college is a government-run institution. The verification of the correctness of expenditures and receipts in consonance with the rules specified by the Department of Higher Education, Haryana, and the State Government, is done as per the directions received from time to time. All the financial activities are scrutinized diligently. There is a provision for internal as well as external audits. The Internal Audit is done by the Department of Higher Education, Haryana. The External Audit is done by the Comptroller and Auditor General of India (CAG). Although different kinds of Audits keep happening periodically, the college has so far undergone one major Audit for the year 2013-17 and 2017-2019. A preliminary audit was conducted for the year 2013-2017. The report was documented and filed. The irregularities pointed out by them were acknowledged and a detailed report pertaining to that and the supporting paperwork was sent to the directorate for perusal. This is the common process followed to address any auditing issue that may arise.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1nnIGQUQZH-i-bv7hLz10Yth1uULVgsrVL/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows guidelines of Higher Education Department, Haryana and Haryana state govt. for mobilization and optimal utilization of funds. A budget estimate of the institution's requirements after keeping in view the previous year's expenditure is prepared and sent to the Higher Education Department, Haryana for approval. Then college receives a budget and grants on various Heads of Expenditures. All financial utilization of funds, payment of regular expenditures such as salary of teaching and non-teaching staff of the Institution takes place from this budget. College receives grants approximately every year from DHE, Haryana for growth and developmental of the students and especially for the girls students of the college. For the proper utilization of the received grants: i) payment would be generated against GST (Good and Services Tax) bill as much as possible ii) GeM (Government e-Marketplace) or Approved source should be preferred for purchasing iii) As soon as we receive any grant, Grant In-charge would have to specify the proper requirement in presence of all the concerned committee members. This requirement must be finalized in front of the Bursar and Principal. The requirements and expenditure bill must be signed by the whole concerned committee members with proper stock entry.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For the smooth functioning of the college, IQAC meetings are held at periodic intervals regularly. IQAC of the college decides the strategies and processes to be followed for improving the quality of education imparted along with academic, extra co-curricular, administrative activities and proper documentation of the various activities to be held in the Institution. The IQAC monitors various key areas like curriculum implementation, organizing extension lectures by prominent speakers, extension activities for community welfare, student welfare sessions and smooth functioning of the college. Following practices have been adopted

- Conducting regular meetings at the beginning of the session to discuss academic activities, including displaying Lesson Plans on notice boards and the college website.
- Organizing an Induction/Orientation program for fresher students.
- Preparing and evaluating feedback form
- Preparing and displaying the Academic calendar and Proposed Activity calendar for all stakeholders.
- Instructing heads of departments/in-charges to submit tentative schedules of all activities to IQAC for approval.
- Evaluating individual teachers' performance through API
- Assisting AAA committee to carry out the Academic and Administrative audit of the college efficiently.
- Guiding 15 mentee colleges in their NAAC accreditation Procedure which were allotted to us and organizing online workshop on the "NAAC accreditation Procedure".

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1aADP604BaTlxzJQ706to23rbJIp6LoHZ/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To enhance the quality of education, the IQAC successfully

implemented activities such as preparing a detailed academic calendar, lesson plans, and timetables at the beginning of the academic session. Compliance with the curriculum was rigorously verified, and students' formal evaluation was conducted through tutorials, projects, class tests, and assignments. Interactive teaching methodologies were promoted, including group discussions, quizzes, contests, and seminars.

Extension lectures, training sessions, and workshops on diverse topics such as Importance of Geography in Competitive Exams, Sewing and Embroidery: A way to self-reliance, Awareness about types of entries and scope into defense forces of India, Start-up India initiatives, Healthy life style, Inflation and demonetization, Women Empowerment, were organized for professional skill development. Various activities were organized for celebrating International Yoga Day, Independence Day, International sports day, International youth week, talent search competitions, 11th annual athletic meet, Hunar 24 etc. for overall growth of students.

The institution organized programs on road safety, Human Rights Day, national voter's day, World Forestry Day and various awareness campaigns for creating awareness. Additionally, students actively participated in events related to World HIV and AIDS month, National Youth Day, World's Mental Health Day. The institution organized activities to promote education, training, and professional development for women, including Women Empowerment and Social Health survey Self-defense workshop for girls' students. Furthermore, community initiatives and awareness campaign such as Meri Mati Mera Desh Campaign, Plantation Drive, Smoke free Environment and Healthy Lifestyle, educational tours, blood donation camps, were conducted.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

C. Any 2 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://gcjassia.ac.in/MenuData?Menu=d5jo6AxztEo=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Govt. College, Jassia, being situated in rural background, has recognised the need and importance of promoting gender sensitivity and is dedicated to foster an inclusive environment for all students.

- 1. Women's Cell:** A dedicated Women's Cell has been established to support the well-being and empowerment of female students. The college provides separate common rooms for girls and boys, along with designated washroom facilities.
- 2. Placement Cell and Earn While You Learn:** The institution emphasizes the financial and social empowerment of female students by offering financial aid and work opportunities. A Placement Cell has been set up, and initiatives like the "Earn While You Learn" program are actively implemented.
- 3. Youth Red Cross:** The college's Youth Red Cross society engages students in various activities focused on gender sensitivity and addressing significant social issues.
- 4. Safety and Security:** The campus is equipped with round-the-clock CCTV surveillance to ensure a secure environment. Fire alarms and extinguishers are strategically installed throughout the building for added safety in case of emergencies.

5. **Internal Complaints Committee (Sexual Harassment):** This committee ensures a safe and supportive environment by addressing and resolving grievances from female students promptly and effectively.
6. **Additional Activities:** Through Tutorial Groups, students, especially girls, receive counselling and guidance for their overall development and support in addressing personal and academic challenges.
7. **Separate Common Rooms for Boys and Girls-** The college has earmarked separate common rooms for both, girls and boys.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1U_PwTTtj3eHs6o1sTo39hl9XETHF2QL2/edit?usp=sharing&ouid=114105827205503416905&rtpof=true&sd=true
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1cd5tE1swrsF0ZyzeHDbWo1Saq2qD4760/edit?usp=sharing&ouid=114105827205503416905&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college actively promotes cleanliness and waste management through various initiatives and awareness programs. The college

has constituted a dedicated committee for cleanliness, beautification and maintenance of campus. Cleanliness campaign are organised NSS and College Cleanliness Committee. The N.S.S. unit and outreach committee also play a key role in educating students and the broader community about the importance of responsible waste disposal.

Furthermore, a temporary compost pit, established in collaboration with the gram panchayat, facilitates the effective management of solid waste, reinforcing the institution's commitment to sustainable practices. Efficient waste management is vital for reducing pollution and preserving environmental health. To ensure proper waste disposal across the college campus, strategically placed waste bins are provided, categorized for dry, wet, and bio-hazardous waste. Clear guidelines for waste segregation are followed by both students and staff, fostering responsible waste handling practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1SB62pnRyezgGpVTcysKDb0bnzUDnJtYP/edit?usp=sharing&oid=114105827205503416905&rtpof=true&sd=true
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Geo tagged photos / videos of the facilities</td><td>View File</td></tr> <tr> <td>Any other relevant documents</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Any other relevant documents	No File Uploaded					
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Any other relevant documents	No File Uploaded										
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution											
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>No File Uploaded</td></tr> <tr> <td>Certification by the auditing agency</td><td>No File Uploaded</td></tr> <tr> <td>Certificates of the awards received</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	
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Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	View File										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	B. Any 3 of the above										

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India's rich diversity of religions, languages, and cultures necessitates institutions that promote tolerance and harmony. Reflecting this ethos, the college organizes various initiatives through committees such as Cultural, NSS, YRC, and the Women's Cell. These include celebrations of significant days, national festivals, and anniversaries of notable personalities.

Located in Haryana, a state embodying a blend of Punjabi, Rajasthani, and Haryanvi cultures, the college provides a vibrant platform for students to embrace and showcase India's cultural diversity. To honor cultural and religious diversity, the college celebrates events such as Makar Sankranti, Holi, Teej, Raksha Bandhan, Gurunanak Dev Ji's Prakash Parv, Deepawali, Vasant Panchami, and other significant occasions. Linguistic diversity is promoted through activities like Hindi Divas, Sanskrit Shalokocharan, English poetry recitations, debates, speech contests, and dance performances featuring Hindi, Punjabi, and Haryanvi songs.

Annual events like the Athletic Meet, Talent Search, and Cultural Fest further strengthen regional and cultural unity, while national diversity is highlighted through the celebration of Republic Day, Independence Day, Constitution Day, National Youth Day, and other such events, fostering a spirit of cultural and communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes proactive measures to ensure that students and staff are well-informed about their constitutional rights, duties, and responsibilities as conscientious citizens. Each year, the institution observes various commemorative days through activities such as quizzes, essay writing, paper presentations, talks, debates on rights and duties, pledge-taking ceremonies, and the reading of the Preamble. These efforts aim to foster awareness of fundamental rights, duties, and the Constitution of India.

As part of the induction program at the start of each academic session, students are educated about their responsibilities, moral obligations, basic rights, and the importance of cleanliness. Several committees, including the Important Days Celebration Committee, Legal Literacy Cell, Women's Cell, NSS, Best Practices Committee, YRC, and RRC, play an active role in organizing lectures, awareness campaigns, debates, and paper presentations. These initiatives are designed to instil a strong sense of civic awareness and responsibility among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

B. Any 3 of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Recognizing the significance of fostering respect for national values and raising awareness about national and international commemorative events among students, the institute organizes various activities throughout the academic session. Each year, two key national days, Republic Day (January 26) and Independence Day (August 15), are celebrated with great patriotic fervour. In addition, other notable national days such as Gandhi Jayanti (October 2), Teachers' Day (September 5), National Unity Day (October 31), Yoga Day (June 21), NSS Day (September 24), Women's Day (March 8), Netaji Subhash Chandra Bose Jayanti (January 23), Voters' Day (January 25), and Hindi Diwas (September 14) are also observed with enthusiasm.

The institute also conducts activities to enhance students' understanding of the importance and relevance of global observances, including World AIDS Day, Human Rights Day, International Women's Day, United Nations Day, World Literacy Day, and many other significant days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Advancing girls' education in rural areas.

Objective- To bring gender parity in higher education in rural areas.

Context- The lack of access for girl's education has been a major challenge in rural areas.

Practice-The college is located in rural background which has been a boon for girls of nearby villages who strive to get higher education. Theefforts have led to notable achievements in increasing female enrolment, with female students expressing appreciation for the institution's well-maintained amenities, attentive faculty, and unwavering dedication to gender inclusivity.

Evidence of Success- Initiatives such as parent-teacher meetings and alumni gatherings further strengthen the sense of community, extending engagement with families beyond graduation.

2. Title: A Step towards Making the Equal Society and Clean and Green Environment.

Objective: To make student sensitive about their responsibilities towards Society and Environment.

Context: To contribute in developing sustainable society and environment.

Practice: The college is paving the way in balancing the society and making clean and disease-free campus and surroundings.

Evidence of success: Every year, the Outreach Programme of college conduct the event of 'Collection and Distribution of Old Clothes Among the Needy People'. Under Green Volunteer Scheme, the students take responsibility of planting one plant and take care of that plant for two years. NSS, NCC and YRC volunteers play a key role in the cleanliness drive by spreading the message of cleanliness in the society thorough rallies and camps.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Development of Youth- An academic institution plays a pivotal role in shaping young minds by providing a well-rounded education that combines academic excellence with personal growth. Through rigorous curricula, skill-based training, computer literacy and co-curricular activities, students are equipped to face real-world challenges. Additionally, initiatives such as leadership programs, community engagement, and cultural events foster critical thinking, creativity, and social responsibility. By nurturing values like teamwork, empathy, and resilience, academic institutions prepare youth to become not only successful professionals but also responsible citizens who contribute meaningfully to society. The college strives to blend traditional academic learning with co-curricular activities by organizing a variety of events such as competitions, rallies, lectures, and celebrations of national festivals like Independence Day, Republic Day, Gandhi Jayanti, and National Unity Day. These initiatives aim to promote holistic development and nurture values of patriotism and unity among students. The college actively organizes extension lectures on topics such as human values, voting rights, and other significant societal issues. These initiatives not only raise awareness but also inspire students to actively engage in finding solutions, promoting a sense of responsibility and social commitment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Proposal to set up modern Geography Lab for post-graduate students.
- Enhancement of computer laboratory.
- Preparation for the adoption of the National Education Policy (NEP) 2020 and the provision of Academic Bank of Credit IDs to all students enrolled in the session 2023-24.
- Proposal to organise multi-disciplinary national seminar.
- Proposal to make the campus greener and environment friendly.
- To make the building of our college convenient and approachable to disabled person under "Accessible India Campaign"
- Planning for introduction and implementation of new job oriented value-added courses.
- Enhancement of research productivity among faculty members and to encourage the faculty to participate in National/International Conferences, Seminars, Workshops.
- To organize more fitness workshops and yoga sessions for the holistic development of students
- To celebrate/arrange national and international commemorative days/with more gusto and fervour.
- To organize functions/activities/events by various departments, cells, clubs and societies.
- Environment consciousness and eco-friendly practices to make the campus ecofriendly.
- Initiatives to be taken up to strengthen Industry Academia practice.
- Programs on Digital Learning for the teaching and non-teaching faculty.
- To give a boost to extension and outreach activities.
- Mentoring and counselling sessions to be increased.